



Tips for (New) Managers

Thank you for taking the time and energy to become the manager for your team. By selecting Break Away Sports Center, we know you value sportsmanship and fair play. Here are some other tips that will make your managerial duties a little easier.

Before registering, carefully review all league information:

- Registration Policies
- Dates
- Day and times (including Sunday possibilities)
- Player and gender restrictions

To register:

Secure placement in the league and avoid late registration fees by registering before registration deadlines. To secure team registration you need to complete a team registration form and put down a minimum of \$400 deposit. (plus a credit card account number that will be charged if the balance is not paid prior to the first game)

Collect fees from the participants before distributing the first game or schedule information. To estimate the cost per player, divide the team fee by 10, a good number of players on the roster. If more players join the team, you can always use the money toward the next session deposit, for a team party or practice time. Some managers have had success collecting the fees from participants just once for all 3 Winter sessions, and they save additional money for the entire team.

Complete a roster. There is no limit to the number of players on the roster, players can be added at any time during the session, and players can play on multiple teams. However, players can not play on 2 teams within the same division of a league. In addition, all players (subs included) must have a completed consent/waiver form on file before they participate. The on-line consent/waiver form should be filled out and printed ahead of time.

At the first game

- Arrive early!
- Turn in the completed team roster **and** completed consent/waiver forms for all individuals. (Make sure all 3 signature lines are completed)
- Pay fees or make arrange for any outstanding balance to be charged to the credit card on file.
- Go over the rules with the team

Please remember:

No soccer balls allowed off the field of play

Please stay behind the plexiglass doors until the on-going game is completed

Thank you for taking the time to help your team get organized for indoor soccer leagues here at Break Away Sports Center.

Good Luck and have Fun